



**Insurance Enrollment Information
For Eligible Contract & Travel Employees**

BluesEnroll

A magnifying glass icon is positioned to the right of the 'BluesEnroll' text, with its handle extending upwards and to the right, and its lens pointing towards the text.

Dear Member:

Welcome to Blues*Enroll*, an online enrollment system provided by BlueCross and BlueShield of Kansas City. Blues*Enroll* is a service that is being provided for you free of charge. You can use this application to make changes to your benefits during your initial enrollment, open enrollment, or when you qualify for a life event. In addition, you can also make changes to your personal information, such as your address and contact information.

Your account is now active and you will find your Blues*Enroll* ID and password below. Please keep this information for future reference.

How to log in to Blues*Enroll*:

1. On the Internet, go to www.bluesenroll.com
2. Once on the login screen, type your Blues*Enroll* login ID and password
Your Blues*Enroll* login ID is:
Your First Name, the 1st initial of your last name, and the last 4 digits of your SSN
Your initial login password is your nine-digit social security number without spaces or dashes.

For Example:

Employee Name – John Smith

Employee SSN – 123-45-6789

Blues*Enroll* Login ID: JOHNS6789

Blues*Enroll* Password: 123456789

3. Click the "Log in" button
 - The first time you log in, you will be asked to change your password
 - Follow the on-screen instructions to change your password

If you need assistance using the Blues*Enroll* system, please call our toll free help line at **1-877-294-1110** Monday through Friday, 7:00 AM to 5:00 PM CST. If you have benefit questions, please contact your group administrator.

We hope you enjoy using this service and find it both convenient and informative.

Sincerely,

Your Blues*Enroll* Team